

**Minutes of the Pre bid meeting – Tender for Outsourcing of HT/LT
Electrical installations maintenance at NIT, Trichy campus**

Tenders for

1. Outsourcing of (1) Maintenance of High Tension (HT) and Low Tension (LT) Electrical Installations at the Institute Zone of National Institute of Technology, Tiruchirappalli and (2) Attending of Fuse of Calls.

Both the above Jobs have to be executed on CALL BASIS.

2. Outsourcing of (1) Maintenance of High Tension (HT) and Low Tension (LT) Electrical Installations at the Hostel Zone of National Institute of Technology, Tiruchirappalli and (2) Attending of Fuse of Calls.

Both the above Jobs have to be executed on CALL BASIS.

3. Outsourcing of (1) Maintenance of High Tension (HT) and Low Tension (LT) Electrical Installations at the Quarters Zone of National Institute of Technology, Tiruchirappalli and (2) Attending of Fuse of Calls.

Both the above Jobs have to be executed on CALL BASIS.

Tender Reference No's:

1. NITT/EMC/AEE(E)/AE(P&D)/Outsource/I Zone/Enq. No. 59, dated: 9/1/2015
2. NITT/EMC/AEE(E)/AE(P&D)/Outsource/H Zone/Enq. No. 60, dated: 9/1/2015
3. NITT/EMC/AEE(E)/AE(P&D)/Outsource/Q Zone/Enq. No. 61, dated: 9/1/2015

**Minutes of the Pre bid meeting held on 20th January 2015 at 2.00 PM in the A11 Hall,
NIT, Trichy**

The following prospective bidders were attended the Pre bid meeting:

1. M/s. Lakshmi Electrical works, Thuvakudi, Tiruchirappalli – 620 015.
2. M/s. V.Arunachalam Electrical Contractor, Kottarapatti, Tiruchirappalli – 620 013.
3. M/s. Manoj Enterprise, Thuvakudi Malai, Tiruchirappalli – 620 015.
4. M/s. Power Electrical works, Kattur, Tiruchirappalli – 620 019.
5. M/s. Daniel Constructions, Tiruchirappalli.

Clarifications/Doubts sought by the bidders	Reply of the Selection Committee, NIT, Trichy
For cable joint works required material will be supplied by NIT, Trichy?	No; NIT, Trichy will not provide the same. The successful bidder shall have to buy the same from standard shop and get it reimbursed on monthly basis from NIT, Trichy.
For Electrical wiring all the materials will be supplied by NIT, Trichy?	Wiring materials will be supplied by NIT, Trichy excluding Saddles, Clamps and Wooden screws etc.,
What about Service Tax?	The rate should be quoted excluding Service Tax. Service Tax will be paid as per existing rules.
Is Ladders will be supplied by NIT, trichy for attending street light maintenance and attending complaints.	Yes, ladders (4 wheel type) will be supplied by NIT, Trichy. The ladders shall be returned in original shape.

At the end of the meeting the committee advised the prospective bidders to furnish complete set of documents in the Tender document along with the technical bid and the same should be serially numbered for quick reference. The committee highlighted that any attempt to under quote the rates, with a view to win the contract, will be rejected.

Other instructions to the bidders

- ❖ The retrieved materials will be returned to store.
- ❖ If the bidders quote unworkable rate, tender will be rejected and the tenderer will be banned to compete in other tenders.
- ❖ The tender will be awarded to L2 if his tender is cancelled either his option or termination by the institute.

Committee Members