

**OFFICE OF DEAN – INSTITUTE DEVELOPMENT
NATIONAL INSTITUTE OF TECHNOLOGY – TRICHY**

04-03-2014

APPLICATION FOR THE POST OF DATA ENTRY OPERATOR TRAINEES

INFORMATION TO THE CANDIDATES

1. The post is purely temporary in nature.
2. Duration of the initial appointment is **ONE** year.
3. Consolidated salary: **Rs.7,500/-** per month.
4. Eligibility criteria:
 - Degree in any of the following courses: **M.Sc./MCA/M.Com/MA.**
 - Minimum percentage of marks: 60% or above with I class for OC/BC/OBC
55% or above with II class for SC/ST
5. Desirable: Good proficiency in MS office
6. Good proficiency in English (both spoken & written)

Mode of selection:

A written test would be conducted for assessing the ability of the candidates in MS office and communication skills in English. Short listed candidates would be interviewed on the same date. Send your bio-data in hard copy to the Dean – Institute Development, NIT, Trichy, 620015. Superscribe the cover as “*Application for the post of temporary staff for the data entry operator trainee*”. Last date for receiving application: **17.03. 2014 5:00 PM**

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