

**Hostel Administration Committee  
National Institute of Technology, Tiruchy**

**15/7/13**

**Hostel Office Circular 2**

Sub: Payment of Hostel Fees through Bank Loan or scholarship –  
attention all hostel students

The last date for payment of Hostel Fees is 27th July 2013. Any delay, will attract a penalty of Rs. 500/- .

It has been observed by Hostel Administration that some of the Hostel Students are remitting their Hostel Fees after getting Loan from Bank. Till such time they are getting bank loan, they are keeping silence without remitting the Hostel Fees. Similarly some students are remitting their Hostel Fees through their scholarship amount. Till such time they get scholarship, they are keeping silence without remitting their Hostel Fees.

It is hereby informed that Hostel Students who are desirous of availing bank loan or scholarship for remittance of their Hostel Fees, should remit their Hostel Fees **out of their own**, in case, had they not getting their bank loan or scholarship amount, within the due date for remitting the Hostel Fees i.e., 27<sup>th</sup> July 2013

After getting the Bank Loan or scholarship amount, students should handover to the Hostel Office, the Cheque/ Demand Draft issued by their Banker or Scholarship Sanctioning Authority, and claim reimbursement of the Hostel Fees already remitted by them, out of their pocket.

Students should not delay the remittance of Hostel Fees, for any reason whatsoever. In deserving cases, Chief Warden, Hostel Administration Committee may relax the last date for payment of Hostel Fees. However, this relaxation will be given only for deserving poor students, on genuine/ bonafide grounds. **For this relaxation, prior approval of the Chief Warden in writing is a must. Further, approval obtained from the Chief Warden must be invariably handed over to the Deputy Registrar (Hostel).**

**Chief Warden/ HAC**