



**NATIONAL INSTITUTE OF TECHNOLOGY,  
TIRUCHIRAPPALLI – 620 015**

**ADVT. NO.: NITT/R/RC/NT/Deputation/2019/1 dated 13.02.2019**

**Vacancy Circular**

The National Institute of Technology, Tiruchirappalli has distinguished itself on the national scene this year by being ranked first among all NITs and Eleventh among all the Technical Institutes in the country by the National Institute Ranking Framework (NIRF) of the Government of India. Established as the Regional Engineering College (REC) in 1964, the salubrious campus became NIT, Tiruchirappalli in 2004 and is an autonomous Institution under MHRD, Government of India. The President of India is the visitor of the Institute

Applications are invited from Indian nationals possessing excellent academic record and relevant work experience for **Deputation** to the following Non-Teaching positions in the National Institute of Technology, Tiruchirappalli:

S. No	Name of Post	Pay Band + GP (*)	No. of Posts
1	Senior Medical Officer (On Deputation)	PB - 3: Rs.15600-39100 + GP Rs.6600 +NPA as per Govt. Instruction	1
2	Librarian (On Deputation)	PB – 4: Rs.37400-67000 + GP Rs.10000	1

\* Pay Band + GP will be equated to Respective Pay matrix level as per 7<sup>th</sup> Central Pay Commission.

Application format and the details of field of specialization, qualification and experience required, scale of pay, other allowances and instructions to the candidates for the above posts are available in the Institute's website: <https://www.nitt.edu>. Reservation Policy will be as per the Government of India norms. The eligibility and other conditions are as per the Instruction in No. F. 33-2/2012-TS. III of MHRD dated 20.12.2017. To create a workforce which reflects gender balance, women candidates are encouraged to apply.

The pay and conditions of Deputation of the officers selected will be regulated in accordance with the relevant OM of MHRD. GoI as amended from time to time and other Instructions of the Central Government or BoG of NIT, Tiruchirappalli issued in this regard.

The applications in the prescribed format along with attested copies of up to date ACRs / APARs for the last three years, cadre clearance, vigilance clearance, Integrity certificate and statement showing penalties, if any imposed may be forwarded to **The Registrar, National Institute of Technology, Tiruchirappalli, Tamil Nadu – 620 015** so as to reach on or before **13<sup>th</sup> March 2019** by **Speed Post / Registered Post only**.

## GENERAL INSTRUCTIONS / INFORMATION TO CANDIDATES

1. The applicants should go through all instructions, recruitment rules carefully and ensure that they fulfil all eligibility conditions. Their admission to all stages of the recruitment will be purely provisional subject to satisfying of the eligibility conditions.
2. Candidates should carefully fill up all the details required in the application form including age, Education Qualification, details of valid Community / PwD Certificates etc., as no correspondence regarding change of details will be entertained after last date for applying. If any of their claims is found to be incorrect, it will lead to rejection of their candidature.
3. Candidates should submit self-attested photo copies of required certificates and other documents, in support of their claims in the applications such as age, community (in the prescribed format), educational qualifications, experience etc., along with the application.
4. The prescribed essential qualifications / experience indicated are bare minimum and mere possession of the same will not entitle the candidate to be called for Test / Interview.
5. Any experience gained after the minimum qualifying degree will only be taken into consideration.
6. Applicants should send **two testimonials / conduct certificates** from persons intimately acquainted with their work and character. If the applicant is in employment, he / she should submit testimonials from the most recent employer or immediate superior as a referee.
7. The Institute reserves the right to restrict the number of candidates called for interview to a reasonable limit on the basis of qualifications, level of relevance of experience higher than the minimum prescribed in the advertisement and other academic achievements.
8. The Institute has the right to decide the mode of screening and testing the applicant for short listing and selection.
9. The number of vacancies indicated in the notification is tentative. The Institute reserves the right not to fill any or all posts advertised and to reject any or all applications without assigning any reason.
10. The details regarding qualification / experience etc., are taken from the recruitment rules for Non-teaching staffs of NITs notified by the MHRD. However, any modification in the Recruitment Rules notified by MHRD, till the date of Interview will be finally applicable. The selection procedure will be governed by the latest Recruitment Rules and OM's issued by MHRD from time to time.

11. Candidates shall have to produce original documents at the time of appearing in Certificate Verification / Interview
12. The qualification prescribed should have been obtained from recognized University / Institutions.
13. No TA/DA shall be paid to the candidates attending the Written Test/Skill Test/Interview except PwD candidates who are eligible to be paid up to III-Tier AC by the shortest route as per Institute norms.
14. Applications received through E-mail / incomplete / not on prescribed format / without self-attested copies of relevant documents / not through proper channel will not be considered.
15. Candidate shortlisted for Certificate Verification / Interview will be informed through Institute ([www.nitt.edu](http://www.nitt.edu)) and through e-mail as mentioned in the application form.
16. Any dispute with regard to selection process will be subject to court / tribunal having jurisdiction over Tiruchirappalli.
17. Canvassing in any form/ bringing in any influence political or otherwise will be treated as a disqualification for the post. **Interim enquiries will not be entertained.** If it is found at any stage that any information given in the application is incorrect / false, the candidature/appointment is liable to be cancelled / terminated.
18. The age limit, if any as on 13.03.2019 (last date for submission of application) is indicated for each post.
19. The Institute follows the reservation norms as per GOI rules for SC/ST/OBC/PwDs.
20. The Institute shall not be responsible for postal delays, if any. If they anticipate unavoidable delay in their applications, they may submit advance copies of their applications directly to **The Registrar, National Institute of Technology, Tiruchirappalli – 620 015** which will be considered provisionally. Candidates will be allowed to appear for the interview only if the applications are duly forwarded (proper channel) by the employer.
21. The Certificate Verification and interview will be held in National Institute of Technology, Tiruchirappalli – 620 015.
22. Candidates are advised to visit Institute web site [www.nitt.edu](http://www.nitt.edu) periodically for updates regarding recruitment process.
23. The Institute shall retain the online application / hard copy of the non – shortlisted candidates only for three months after the completion of recruitment process.

**REGISTRAR**

## Recruitment Rules for the post of SENIOR MEDICAL OFFICER in NITs

1.	Name of the Post	Senior Medical Officer
2.	Number of posts	As per sanctioned strength.
3.	Classification	Group-A
4.	Scale of pay (Grade Pay, Band Pay)	PB 3 (Rs.15600-39100) with Grade Pay of Rs.6600/- + NPA as per Govt. instructions
5.	Whether Selection Post or non-Selection Posts	Not applicable
6.	Age limit for direct recruits	Not applicable
7.	Educational and other qualifications required for direct recruits	Not applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable
9.	Period of probation, if any	Not applicable
10.	Method of Recruitment whether by direct recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods	Promotion failing which through deputation (including short term contract).
11.	In case of recruitment. by promotion/ deputation /transfer, grades from which promotion/ deputation/ transfer to be made	<p><b>Promotion:</b> Medical Officers with 4 years' service in PB-3 with GP of Rs.5400/-</p> <p><b>Deputation (including short term Contract):</b> Officers of the Central/ State or similar services / semi-Govt. / PSU / Statutory or Autonomous organization, University / Institution of national importance:</p> <p>a) i) Holding analogous post or ii) With at least 5 years regular service in posts in the PB-3 with GP of Rs.5400 as per 6th Central Pay Commission or equivalent, b) Educational qualification and experience</p> <p><b>Essential:</b> MBBS Degree or equivalent qualification included in any one of the Schedules to the Indian Medical Council Act, 1956 (102 of 1956 ) and must be registered in a State Medical Register or Indian Medical Register. Or ii) Post Graduate Qualification, preferably MD, in General medicine from a reputed medical education institute.</p> <p><b>Experience:</b> For MBBS degree holders, experience of 5 years as Medical officer in a hospital or dispensary.</p>
12.	If DPC exists, what is its composition	As per the provisions contained in the NITSER Act, 2007, First Statutes and the subsequent Statute.
13.	Circumstances in which UPSC is to be consulted in making recruitment	NA

Note:

- i) The Medical qualifications possessed by the candidates should have the recognition of the Medical Council of India.
- ii) Completion of compulsory Rotating Internship Certificate, [Registration Certificate, an official document showing name of College / Institution from where degree / diploma has been done and official document showing name of the institution from where experience has been gained are required].

*Amj*

*2-02-08*

## Recruitment Rules for the post of LIBRARIAN in NITs

1.	Name of the Post	Librarian
2.	Number of posts	As per sanctioned strength
3.	Classification	Group-A
4.	Scale of pay (Grade Pay, Band Pay)	PB 4(Rs.37400-67000) with AGP of Rs.10000/-
5.	Whether Selection Post or non-Selection Posts	Not applicable
6.	Age limit for direct recruits	Not applicable
7.	Educational and other qualifications required for direct recruits	Not applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable
9.	Period of probation, if any	Not applicable
10.	Method of Recruitment whether by direct recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods	Deputation (including short term Contract) for a period of 5 years or till attaining the age of 62 years whichever is earlier, or as fixed by Govt. of India by orders issued in this regard from time to time.
11.	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/ transfer to be made	<p><b>Deputation (including short term Contract):</b>  Officers from the Central/ State Government or Institutes of national importance or universities/ university level institution or PSU:</p> <p>a) i) holding analogous post or  ii) With at least 3 years service in posts in PB-4 (Rs.37400-67000/-) with GP of Rs.8700/- or AGP of Rs.9000/- as per Central Pay Commission or its equivalent and having experience of innovative Library service and commitment for computerization of library.</p> <p>b) Educational qualification and experience.</p> <p><b>Essential:</b></p> <p>(i) Master's Degree in Library Science/ Information Science/Documentation with CGPA of 6.5 in 10 points scale or at least 60% marks or its equivalent grade of 'B' in the UGC seven point scale and a consistently good academic record set out in these Regulations.</p> <p>(ii) At least ten years experience as a Deputy Librarian in the library of technical University ,educational institute of national importance, or any other large technical library at least 3 years being spent on a post in PB-4 (Rs.37400 - 67000/-) with GP of Rs. 8700/- or an equivalent post.</p> <p>(iii) Experience (supported with evidence) of innovative Library service and commitment for computerization of library.</p>
12.	Composition of DPC or Selection Committee	As per the provisions contained in the NITSER Act, 2007, First Statutes and the subsequent Statutes.
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable

*[Handwritten Signature]*



NATIONAL INSTITUTE OF TECHNOLOGY,  
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**ADVT. NO.: NITT/R/RC/NT/Deputation/2019/1 dated 13.02.2019**

**APPLICATION FORM FOR THE DEPUTATION TO THE POST OF SENIOR MEDICAL OFFICER**

1. PERSONAL DETAILS:		Self-Attested passport size photograph
Post Applied for :		
Full Name :		
Email ID :		
Gender:		
Date of Birth		
Age :	Category :	
Mobile Number :	PwD :	
Marital Status :	Nationality :	
State/UT Belongs :	Aadhaar Number :	
Mobile Number :	PAN Number :	
Father's Name :		
Spouse Name :		
Address for Communication:	Permanent Address:	

2. EDUCATIONAL QUALIFICATIONS: School Details (10th and 12th)			
Examination	School/University	Year	% Marks / Grade
10 <sup>th</sup> / Matric			
12 <sup>th</sup> /Pre-Univ.			

UG		Class / Division:	
Name of the Degree :			
Major / Specialization :			
Institute Name :			
University Affiliating :			
Marks/CGPA:	Max. Marks / CGPA	% / CGPA:	Year :

<b>PG</b>		Class / Division:	
Name of the Degree :			
Major / Specialization :			
Institute Name :			
University Affiliating :			
Marks/CGPA:	Max. Marks / CGPA	% / CGPA:	Year :

<b>Council Registration ID &amp; Details:</b>	

<b>Other Qualifications:</b>	

### 3. EMPLOYMENT DETAILS:

Present Employment

S. No.	Department/ Organization	Post held & nature of appointment (Regular/Ad-hoc/Deputation)	Pay Details		From	Length of service Yrs-Month	Nature of duties performed
			PB/Matrix & Level	GP/ Basic Pay			

Details of previous Employment in the chronological order:

S. No.	Department/ Organization	Post held & nature of appointment (Regular/Ad-hoc/Deputation)	Pay Details		Period		Length of service Yrs-Month	Nature of duties performed
			PB/Matrix & Level	GP/ Basic Pay	From	To		

<b>4. Reference: (Two person with address and contact details )</b>	
<b>Reference 1:</b>	<b>Reference 2:</b>

**5. List of Enclosures:**

S. No	Self-Addressed Copies of Documents	Tick (if attached)
1	10th / Matric Mark Sheet	
2	12th/Pre-University (PUC) Mark Sheet	
3	UG-Degree Mark Sheet(s) / Degree Certificate (s)	
4	PG-Degree Mark Sheet(s) / Degree Certificate(s)	
5	Ph.D. details	
6	Experience Certificate(s)	
7	Community (Category) Certificate	
8	PwD (Person with Disability) Certificate	
9	Council Registration ID	
10	Any other Documents (Please specify and Tick)	
	a.	
	b.	
	c.	
	d.	

**DECLARATION**

I hereby declare that all the details given by me in this application are true to the best of my knowledge and belief. If anything is found false at any stage, my candidature may be cancelled without assigning any reason thereof. I am sending this application along with the copies of documents mentioned in list of enclosures. Place:  
Date:

(SIGNATURE OF THE APPLICANT)  
**Name**



**(Certificate to be furnished by the Employer / Head of Office / Forwarding Authority)**

Certified that the information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in vacancy circular. If selected, he/she will be relieved immediately.

It is also certified:

- i) That there is no vigilance/disciplinary case or criminal case pending or contemplated against Shri \_\_\_\_\_.
- ii) That his/her integrity is certified.
- iii) That his/her ACR/APAR dossier in original is enclosed/photocopies of the ACR/APAR for the last five years duly attested by an officer the rank of Under Secretary to the Govt. of India or above, are enclosed.
- iv) That no major/minor penalty has been imposed him/her during the last ten years or a list of major/minor penalties imposed on him/her during the last ten years is enclosed (as the case may be).
- v) That the cadre controlling authority has no objection to the consideration of the applicant for the post mentioned in the Advt. No. NITT/R/RC/NT/Deputation/2019/1 dated 13.02.2019

Signature : \_\_\_\_\_  
Name : \_\_\_\_\_  
Designation: \_\_\_\_\_  
Tel. No. : \_\_\_\_\_

Office Seal



NATIONAL INSTITUTE OF TECHNOLOGY,  
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**ADVT. NO.: NITT/R/RC/NT/Deputation/2019/1 dated 13.02.2019**

**APPLICATION FORM FOR THE DEPUTATION TO THE POST OF LIBRARIAN**

<b>1. PERSONAL DETAILS:</b>		Self-Attested passport size photograph
Post Applied for :		
Full Name :		
Email ID :		
Gender:		
Date of Birth		
Age :	Category :	
Mobile Number :	PwD :	
Marital Status :	Nationality :	
State/UT Belongs :	Aadhaar Number :	
Mobile Number :	PAN Number :	
Father's Name :		
Spouse Name :		
Address for Communication:	Permanent Address:	

<b>2. EDUCATIONAL QUALIFICATIONS: School Details (10th and 12th)</b>			
Examination	School/University	Year	% Marks / Grade
10 <sup>th</sup> / Matric			
12 <sup>th</sup> /Pre-Univ.			

<b>DIPLOMA</b>		Class / Division:	
Diploma in :			
Major / Specialization :			
Institute Name :			
University Affiliating :			
Marks/CGPA:	Max. Marks / CGPA	% / CGPA:	Year :

<b>UG</b>		Class / Division:	
Name of the Degree :			
Major / Specialization :			
Institute Name :			
University Affiliating :			
Marks/CGPA:	Max. Marks / CGPA	% / CGPA:	Year :

<b>PG</b>		Class / Division:	
Name of the Degree :			
Major / Specialization :			
Institute Name :			
University Affiliating :			
Marks/CGPA:	Max. Marks / CGPA	% / CGPA:	Year :

<b>Ph.D.</b>		Class / Division:	
Name of the Degree :			
Major / Specialization :			
Institute Name :			
University Affiliating :			
Marks/CGPA:	Max. Marks / CGPA	% / CGPA:	Year :

<b>Other Qualification:</b>

<b>NET /SLET:</b>	
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**3. EMPLOYMENT DETAILS:**

**Present Employment:**

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			PB/Matrix & Level	GP/ Basic Pay	From	To		

**4. Reference: (Two person with address and contact details )**

Reference 1:	Reference 2:
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**5. List of Enclosures:**

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6	Ph.D. details	
7	Experience Certificate(s)	
8	Community (Category) Certificate	
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10	NET/SLET details:	
11	Any other Documents (Please specify and Tick)	
	a.	
	b.	
	c.	
	d.	

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Place:

Date:

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- v) That the cadre controlling authority has no objection to the consideration of the applicant for the post mentioned in the Advt. No. NITT/R/RC/NT/Deputation/2019/1 dated 13.02.2019

Signature : \_\_\_\_\_  
Name : \_\_\_\_\_  
Designation: \_\_\_\_\_  
Tel. No. : \_\_\_\_\_

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