Date: 29.05.2018

CIRCULAR

Sub: Conducting International Conference under TEQIP Phase III - Reg.

Ref: **NITT/TEQIP-III/CIR/ACAD-1/18-19   Date: 02.05.2018**

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Note to HOD's / Organizers of International Conferences in NITT with support from TEQIP-III

Some proposals have been received by TEQIP office seeking support for conducting international conferences and they were forwarded to our Director for consideration. Based on observations made, Director has suggested the following points to improve the quality of the international conferences proposed to be conducted by different departments of our Institute.

1. Conducting International conference in December 2018 is too early and we may not be able to attract good speakers and quality publications from researchers with just **6** months of available time. Hence departments may organize the conferences preferably after/by March 2019.

2. HODs/ conference organizers should insure that the papers presented get published in reputed journals (Scopus/SCI indexed) and not as proceedings of the conference.

3. Only soft copies (in CD form) of the proceedings to be provided to participants in the conference kits

4. A list of international speakers taking part and delivering invited lectures in the conference should be included along with proposal being submitted.

   HOD's are requested to ensure the above before submitting proposals for organizing the conferences.

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