Ref: AO/UG/SE/JULY 2023   **Date:17.08.2023**

<u>**CIRCULAR**</u>

Sub: Supplementary Examination for UG – July 2023 Session – Reg.

Supplementary Examination / Reassessment for UG students are scheduled from **25/08/2023 to 02/09/2023**. Current and passed-out students (2019 and 2018 batches) who have failed (F) / absent (X) in the regular assessment held in any previous session (January 2023 semester and earlier) are eligible to appear for the Supplementary examination / Reassessment. The supplementary examination / reassessment will be in physical mode for all students including passed-out.

(a) Registration Procedure
  (i)   Login to MIS and complete the online **registration on 22.08.2023**.
  (ii)   Take the screenshots of registration confirmation of individual courses
  (iii)   Remit the required fees in the State Bank of India, through SB-collect.
  (iv)   Fill the attached supplementary examination form.
  (v)   Merge the registration confirmation screenshots, SB-collect fees receipt and examination form as a single file and send to examfees@nitt.edu on or before **22.08.2023, 11 pm**.

Mail should be sent ONLY from the student's NITT webmail ID. Supplementary registration request will not be processed without online registration in MIS. If a student misses MIS registration despite fee payment, they will have to forego the fees paid and register again in next semester supplementary by paying fees again.

(b) Faculty allotment
(i) The consolidated list of students will be sent to the concerned department after the verification by the academic office.
(ii) Faculty allotment will be done by department MIS Coordinators / HoDs on **24.08.2023** and the same will be informed to the students. The students are instructed to contact the faculty concerned for completing the assessments in time. The contact details of faculty are given in the link: https://www.nitt.edu/home/academics/departments/faculty/.

(c) Weightage and minimum passing mark for Supplementary Examinations are as per the Institute rules and regulations.

(d) Fees Particulars

Particulars	Fees (Rs.)
Examination Fee per course	500
Mark Sheet	30

R. Parthasarathy.

Associate Dean Academic UG - I

To
The Director for kind information
All Head of Departments with a request to circulate among all faculty

NATIONAL INSTITUTE OF TECHNOLOGY
TIRUCHIRAPPALLI - 620 015, TAMIL NADU, INDIA

REASSESSMENT/SUPPLEMENTARY EXAMINATION FORM

PERSONAL INFORMATION:

1.	Name	:	
2.	Roll no	:	
3.	Department	:	
4.	Specialization (For PG)		
5.	Batch	:	
6.	Contact Number	:	

LIST OF COURSES REGISTERED IN MIS

S. No.	Code	Theory Course name	Semester	Fees	SBI collect Fee Receipt No.
1.					
2.					
3.					
4.					
5.					
6.					
7.					

S. No.	Code	Laboratory Name	Semester	Fees	SBI collect Fee Receipt No
1.					
2.					
3.					
4.					

TOTAL FEES PAID: Rs. _____

(Rupees_____)

DATE: **SIGNATURE OF THE STUDENT**